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|  | | Mededeling van een niet-gerealiseerde inschrijving of van de ontbinding van een inschrijving in het secundair | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 1F3C8E-5223-160905 MD087 | | |
| onderwijs in een werkingsgebied van een lokaal overlegplatform | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | ///////////////////////////////////////////////////////////////////////////////////////////////////////////////////////////////////////////////////////////// | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | Agentschap voor Onderwijsdiensten − **Afdeling Scholen Secundair Onderwijs**  **Koning Albert II-laan 15, 1210 BRUSSEL** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | ***Waarvoor dient dit formulier?***  Dit formulier dient als bewijs dat een leerling in een school of vestigingsplaats niet kan worden ingeschreven, of dat de inschrijving van een leerling met een verslag dat toegang geeft tot het buitengewoon onderwijs, wordt ontbonden.  ***Wat kunnen ouders doen bij een niet-gerealiseerde inschrijving of bij een ontbinding van inschrijving?***  Ouders kunnen binnen dertig kalenderdagen na de vaststelling van de betwiste feiten klacht indienen bij de Commissie inzake Leerlingenrechten op het bovenstaande adres (kamer 1C02). Klachten die na dertig dagen aankomen, zijn niet meer ontvankelijk en kunnen dus niet worden behandeld. Bij de berekening van die termijn worden zaterdagen, zondagen, wettelijke en reglementaire feestdagen, de schoolvakanties en facultatieve vakantiedagen niet meegerekend. Ouders die vragen hebben over de niet-gerealiseerde inschrijving van hun kind, bemiddelingshulp willen of verduidelijking over de reglementering zoeken, kunnen contact opnemen met de deskundige van het lokaal overlegplatform (LOP): Katty Kloeck, tel. 0499/858989, e-mailadres: [katty.kloeck@ond.vlaanderen.be](mailto:katty.kloeck@ond.vlaanderen.be) . | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | Gegevens van de school | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 1 | | Voor welk schooljaar geldt de niet-gerealiseerde inschrijving? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 2 | | Vul de datum en het tijdstip van de niet-gerealiseerde inschrijving in. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | datum | | | | | | | | | | | | | | | | | dag | | | | | |  | | | maand | | | | | | |  | | jaar | | | | |  | tijdstip | | | | | | |  | | | . |  | | | uur | | | | | |
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| 3 | | Vul de gegevens van de school, het centrum, de Syntra-campus of de vestigingsplaats in. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | naam | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | instellingsnummer | | | | | | | | | | | | | | | | |  | | | | | | |  | | |  | | | | | volgnummer vestigingsplaats | | | | | | | | | | | | | | | | |  | | |  | | | | | | | | |
|  | | straat en nummer | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | postnummer en gemeente | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | telefoonnummer | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 4 | | Kruis aan voor welk onderwijs de leerling zich wil inschrijven. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | |  | gewoon onderwijs. **Noteer het nummer van de administratieve groep voor het gekozen structuuronderdeel of – in de leertijd – de naam van de opleiding.** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | |  | buitengewoon onderwijs. **Noteer het nummer van de administratieve groep voor het gekozen structuuronderdeel.** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | Gegevens van de leerling | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 5 | Vul de gegevens van de leerling in. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | voor- en achternaam | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | telefoonnummer | | | |  | | | | | | | | | | | | | | | | | |
|  | geslacht | | | | | | | | | | | | | | | | | |  | | mannelijk | | | | | | | | | | |  | vrouwelijk | | | | | | | | geboortedatum | | | | dag | | | |  | | | maand | | |  | | | | jaar | |  |  |
|  | straat en nummer | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | postnummer en gemeente | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | Motivering van de niet-gerealiseerde inschrijving | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 6 | | Kruis hieronder de reden voor de niet-gerealiseerde inschrijving aan. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | |  | De leerling voldoet niet aan de toelatings-, overgangs- of instapvoorwaarden op de dag van de effectieve instap of bij de beslissing in de toelatingsklassenraad. Voeg de verdere motivering daarvan bij dit formulier. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | |  | De capaciteit wordt overschreden of is volzet verklaard. **Vul de onderstaande tabel in.** Bij structuuronderdeel of combinatie van structuuronderdelen geeft u de nummers van de administratieve groepen. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | |  | | | | | | | | | | | | | | | | | | | | | | | |  | | | | capaciteit - aantal lln. | | | | | | |  | | plaats onder geweigerde leerlingen in inschrijvingsregister | | | | | | | | | | | | | | | | | | | | | | |
|  | | |  | | | | | | | | | | | | | | | | | | | | | | | |  | | | |  | | indicatorlln. | | | |  | | niet-indicatorlln. | | | | | | | | | |  | | zonder dubbele contingentering | | | | |
|  | | |  | | school, centrum of Syntra-campus | | | | | | | | | | | | | | | | | | | | | |  | | | |  | | | | | | |  | |  | | | |  | |  | | | | | | | | | |  | |  | | | | |
|  | | |  | | vestigingsplaats | | | | | | | | | | | | | | | | | | | | | |  | | | |  | | | | | | |  | |  | | | |  | |  | | | | | | | | | |  | |  | | | | |
|  | | |  | | structuuronderdeel, combinatie van structuuronderdelen of opleiding: | | | | | | | | | | | | | | | | | | | | | |  | | | |  | | | | | | |  | |  | | | |  | |  | | | | | | | | | |  | |  | | | | |
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|  | | |  | | opleidingsvorm: | | | | | | | | |  | | | | | | | | | | | | |  | | | |  | | | | | | |  | |  | | | |  | |  | | | | | | | | | |  | |  | | | | |
|  | | |  | | type: | | | | |  | | | | | | | | | | | | | | | | |  | | | |  | | | | | | |  | |  | | | |  | |  | | | | | | | | | |  | |  | | | | |
|  | | |  | | pedagog. eenheid: | | | | | | | | | | |  | | | | | | | | | | |  | | | |  | | | | | | |  | |  | | | |  | |  | | | | | | | | | |  | |  | | | | |
|  | |  | De leerling is tijdens het lopende, het vorige of het daaraan voorafgaande schooljaar definitief uitgesloten uit de school. **Vul hieronder de datum in waarop de leerling definitief is uitgesloten.** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | dag | | | |  | | | | maand | | | |  | | jaar | | | | |  | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | |  | De leerling heeft een verslag dat toegang geeft tot het buitengewoon onderwijs, en de inschrijving onder ontbindende voorwaarde kan niet worden gerealiseerd. Voeg de verdere motivering daarvan bij dit formulier. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | |  | De leerling verandert in de loop van hetzelfde schooljaar van school en gaat in dat schooljaar afwisselend naar verschillende scholen. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | |  | De leerling is in de loop van het schooljaar elders uitgeschreven als gevolg van een definitieve uitsluiting als tuchtmaatregel. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | |  | De meerderjarige leerling is in de loop van het schooljaar uitgeschreven doordat de leerling gedurende 30 dagen (60 halve dagen) problematisch afwezig is geweest tijdens de werkcomponent (uitsluitend van toepassing in het DBSO). | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | Ontbinding van inschrijving tijdens de schoolloopbaan | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 7 | | Wordt de inschrijving van een leerling met een verslag dat toegang geeft tot het buitengewoon onderwijs, met het oog op het volgende schooljaar ontbonden vanwege de onredelijkheid van aanpassingen? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | |  | ja. Wat is de datum van de beslissing tot ontbinding? *Voeg de verdere motivering daarvan bij dit formulier.* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | dag | | | |  | | | | maand | | | |  | | jaar | | | | |  | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | Ondertekening door de gemandateerde van het school- of centrumbestuur | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 8 | | Vul de onderstaande verklaring in. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | Ik bevestig dat alle gegevens in dit formulier naar waarheid zijn ingevuld. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | datum | | | | | | | | | | | | | | | | | | | | |  | handtekening | | | | | | | | | | | |  | | | voor- en achternaam | | | | | | | |  | functie | | | | | | | | | | | | | | |
|  | | dag | |  | | | | maand | | | |  | | | jaar | | |  | | | | |  |  | | | | | | | | | | | |  | | |  | | | | | | | |  |  | | | | | | | | | | | | | | |
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|  | | Aan wie bezorgt u dit formulier? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 9 | | Stuur dit formulier naar de voorzitter van het lokaal overlegplatform. Bezorg binnen vier kalenderdagen een kopie van dit formulier aangetekend met de post of tegen afgifte van ontvangstbewijs aan de ouders van de geweigerde leerling. De school bewaart zelf ook een kopie van dit formulier. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | In te vullen door het LOP | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | gemaakte afspraken | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |